



# TOWN OF HUACHUCA CITY

The Sunset City

## **PUBLIC NOTICE HUACHUCA CITY PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD**

**Tuesday, January 25, 2020, AT 5:00PM**

**HUACHUCA CITY TOWN HALL-500 N. GONZALES  
BLVD. HUACHUCA CITY, AZ 85616**

### **AGENDA**

- A. **Call to Order** Chair
- Pledge of Allegiance
  - Roll Call and Ascertain Quorum
- B. **Call to the Public** Chair

*A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

- C. **Consent Agenda** Chair

*All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without the removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.*

C.1 Consider approval of the minutes of the PSPRS meeting held on November 5, 2019.

**E. New Business before the Commission**

Chair

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Chair and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Committee discussion. Questions from Committee Members, however, may be directed to staff or a member of the public through the Chair at any time.*

E.1 Discussion and/or Action [Chairman Wallace]: Approval of Kyle Arnett to vacant board seat left by Joseph Glowacki.

E.2 Discussion and/or Action [Chairman Wallace]: Swearing in of Kyle Arnett, Chris Thompson, and Joe Hebert.

E.3 Discussion only [Chief Thies]: Report of training for PSPRS that was held in Phoenix on January 22<sup>nd</sup>, 2020.

- E. Reports of Current Events by Members
- F. Police Chief's Report
- G. Items to be placed on future agendas
- H. Adjournment

Posted on February 24, 2020, at the following locations:

<b>Town Hall Bulletin Board</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Town Hall Lobby</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Town Website</b> <a href="https://huachucacityaz.gov">https://huachucacityaz.gov</a>
<b>Huachuca City U.S. Post Office</b> 690 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Library</b> 506 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Police Department</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616

*Janine Rustine*

Janine Rustine, Town Clerk

**Note:** This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of material relating to possible executive session, are available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at [www.huachucacityaz.gov](http://www.huachucacityaz.gov)

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.





# TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE  
HUACHUCA CITY TOWN PUBLIC SAFETY PERSONNEL  
RETIREMENT SYSTEM BOARD  
November 5, 2019 at 5:00pm  
HUACHUCA CITY TOWN HALL  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

## AGENDA

### A. Call to Order

**Chairman**

- Pledge of Allegiance
- Roll Call and Ascertain Quorum

**The meeting was called to order at: 5:00 pm**

**The Pledge of Allegiance was led by: Chairman Wallace**

**Roll Call:** Secretary Donna Johnson

<b>Individual</b>	<b>Position</b>	<b>Present</b>	<b>Absent</b>
Johann Wallace	Chairman	<b>X</b>	
Donna Johnson	Secretary	<b>X</b>	
Lieutenant Joseph Glowacki	Board Member	<b>X</b>	
Officer Christopher Thompson	Board Member	<b>X</b>	
Ashley Pietro	Board Member	<b>X</b>	
Joe Hebert	Board Member	<b>X</b>	

### B. Call to the Public

**Chair**

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Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

**Call to Public:** None

**C Consent Agenda**

**Chair**

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Committee. There will be no separate discussion of these items unless a Committee Member of the Committee, requests that an item or items be removed for discussion. Committee Members may ask questions without the removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

**C.1 Consider approval of the minutes of the PSPRS meeting held on September 24, 2019.**

<b>Motion C: Open item for discussion and/or action</b>		<b>Action: open</b>
<b>Moved by: Chairman Wallace</b>	<b>Seconded by: Lieutenant Glowacki</b>	

**Chairman Wallace:** There needs to be a correction of Officer's Thompson's name in the minutes.

<b>Motion C: Approved with correction</b>		<b>Action: Approved</b>
<b>Moved by: Chairman Wallace</b>	<b>Seconded by: Lieutenant Glowacki</b>	

**E. New Business before the Commission**

**Chair**

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Chairman and explained by staff. Any citizen who

wishes, may speak one time for five minutes on each agenda item before or after Committee discussion. Questions from Committee Members, however, may be directed to staff or a member of the public through the Chairman at any time.

**E.1 Discussion and/or Action [Chairman Wallace]: Approval of Joseph Glowacki's retirement.**

<b>Motion E.1: Open Item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Chairman Wallace</b>	<b>Seconded by: Lieutenant Glowacki</b>	

**Wallace:** Lieutenant Glowacki will abstain himself from this item

<b>Motion E.1:</b>		<b>Action: Approved</b>
<b>Moved by: Chairman Wallace</b>	<b>Seconded by: Officer Thompson</b>	

**E.2 Discussion and/or Action [Chairman Wallace]: Acceptance of Joseph Glowacki's resignation letter from PSPRS board.**

<b>Motion E.2: Open Item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Chairman Wallace</b>	<b>Seconded by: Officer Thompson</b>	

**Lieutenant Glowacki:** I've been on this board since we joined the system, we have come a long way and it's been an honor. It was an honor to help get Denis Grey his retirement.

<b>Motion E.2:</b>		<b>Action: Approved</b>
<b>Moved by: Chairman Wallace</b>	<b>Seconded by: Officer Thompson</b>	

**E.3 Discussion and/or Action [Chairman Wallace]: Announcement of vacant police officer board seat.**

<b>Motion E.3: Open item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Chairman Wallace</b>	<b>Seconded by: Officer Thompson</b>	

**Secretary Johnson: It is a 4 year term**

<b>Motion E.3:</b>		<b>Action: Approved</b>
<b>Moved by: Chairman Wallace</b>	<b>Seconded by: Officer Thompson</b>	

**E.4 Discussion and/or Action [Chairman Wallace]: Scheduling of the upcoming PSPRS meeting.**

<b>Motion E.4: Open item for discussion and/or action</b>		<b>Action: Open</b>
<b>Moved by: Chairman Wallace</b>	<b>Seconded by: Officer Thompson</b>	

<b>Motion E.4: December 17, 2019 at 5pm</b>		<b>Action: Approved</b>
<b>Moved by: Chairman Wallace</b>	<b>Seconded by: Officer Thompson</b>	

**F. Chief Report:** Recruit Bear is fully vetted in the PSPRS system. Secretary Johnson and myself will be going to a PSPRS conference in January.

**Officer Thompson:** Could we get some training videos for the meetings?

**Secretary Johnson:** We could do that

**G. Items to be placed on future agenda:** Fill of the vacancy, presentation, enrollment into the PSPRS retirement system for finance clerk



## H. Adjournment

<b>Motion: to Adjourn</b>		<b>Action: Approved</b>
<b>Moved by: Chairman Wallace</b>	<b>Seconded by:</b>	

Meeting was adjourned at 5:18 pm November 5, 2019.

Approved by Chairman Wallace, February 25, 2020

\_\_\_\_\_  
Chairman Johann Wallace

Attest: \_\_\_\_\_  
Donna Johnson, Secretary

Seal:

### **Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Public Safety Personnel Retirement System Board on November 5, 2019. I further certify that the meeting was duly called and a quorum was present.

\_\_\_\_\_  
Donna Johnson, Secretary









## OATH OF OFFICE

*(Arizona Revised Statutes §38-231)*

**STATE OF ARIZONA**            )  
  ) **ss.**  
**County of Cochise**         )

I, Kyle Arnett, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution and laws of the State of Arizona, that I will bear true faith and allegiance to the same and defend them against all enemies, foreign and domestic, and that I will faithfully and impartially discharge the duties of the office of PSPRS Board Member for the Town of Huachuca City, Arizona, according to the best of my ability, so help me God (or so I do affirm).

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Donna Johnson  
PSPRS Secretary,  
Town of Huachuca City, Arizona

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2020.





